

**NOTICE OF SMOKING INCIDENT**

**BUILDING:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**RESIDENT:** \_\_\_\_\_

**UNIT NO:** \_\_\_\_\_

This notice is to inform management of \_\_\_\_\_ Apartments of the following smoking-related incident:

Description of incident:

- \_\_\_\_\_ 1. Smoking coming into rental unit
- \_\_\_\_\_ 2. Smoking observed in indoor common area
- \_\_\_\_\_ 3. Smoking observed in outdoor area
- \_\_\_\_\_ 4. Other:

Remarks/Detailed Description: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please submit this form to the rental office.

\_\_\_\_\_  
Tenant

\_\_\_\_\_  
Date